

MINUTES OF 1ST MEETING OF THE EXECUTIVE COMMITTEE OF APMSPIDA
JUNE 3, 2016 @ APMSPIDA OFFICE, KARACHI

The 1st meeting of the Executive Committee under the chairmanship of Mr. Muhammad Farhan Hanif started off with the recitation of the verses from the Holy Quran by Syed Riazat Ali.

The meeting was attended by the following members:

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|--------------------------|-------------------|
| 1. Mr. M. Farhan Hanif | Chairman |
| 2. Mr. Tariq Siddiqui | Sr. Vice Chairman |
| 3. Mr. Anjum Kamal Aftab | Vice Chairman |
| 4. Mr. Naveed Ajaz | EC Member |
| 5. Mr. Farrukh Shahzad | EC Member |
| 6. Syed Riazat Ali | EC Member |
| 7. Mr. Muhammad Tahir | EC Member |
| 8. Mr. Owais Shaikh | EC Member |
| 9. Mr. Shahgul Sheikh | EC Member |

The following members remained absent:

- | | |
|-------------------------|-----------|
| 10. Mr. Muhammad Kashif | EC Member |
| 11. Mr. Amir Khan | EC Member |
| 12. Mr. Arif Ganatra | EC Member |

The following attended the meeting in the 'Observer Capacity':

- | | |
|---------------------------|----------|
| 1. Mr. Muhammad Khalid | Observer |
| 2. Mr. Noorali Bhojnai | Observer |
| 3. Mr. M. Rafiq Mansuri | Observer |
| 4. Mr. Jawed Amlani | Observer |
| 5. Mr. Waqar Ahmed Shaikh | Observer |
| 6. Mr. M. Nadeem Siddiqui | Observer |
| 7. Mr. Nadeem Zamir | Observer |

The following agenda items were discussed during the meeting:

AGENDA ITEM NO. 2

Quote:

"Chairman's Briefing on the Grant of License by the Regulator TO and subsequent applications to the FPCCI for the membership and for the incorporation certificate to the SECP."

Unquote

The Chairman briefed the house as under:



- As you are very well aware that the in December 2015 on account of various reasons the Regulator Trade Organization had cancelled the license of the All Pakistan Motorcycle Spare Parts Importers & Dealers Association (APMSPIDA).
- That the Association on the decision of the Regulator TO had made an appeal to the Federal Secretary, Ministry of Commerce GoP which unfortunately did not materialize in anyway.
- However, the only positive about the decision of the Secretary Commerce was that vide the said orders the period of 1 year for applying of license 'De Novo' was subsequently relaxed by the Government and accordingly advised the Regulator TO to grant license to the Association within 15 days on receipt of the application thereby meeting all the requirements set therein.
- The Association started working on it and lodged the application for license De Novo and subsequently were granted license in May 2016.
- On receipt of license the Association has applied for the membership of the FPCCI as is also trying to obtain incorporation certificate from the SECP.

Rule 6 (1) (e) of Trade Organization Rules 2013 states as under:

That the trade organization applies, within thirty days of the date of the licence, for incorporation as a company under the Ordinance and shall secure incorporation within ninety days of the date of licence;

Rule 6 (1) (f) of Trade Organization Rules 2013 states as under:

***That the trade organization submits application form for membership of the Federation within one month alongwith the payment of stipulated subscription and maintains its membership with the Federation:
Provided that on submission of application form and deposit of fee by the licensed trade organization, the Federation shall grant membership within one month;***

- Few hurdles were lately face with respect to the application of incorporation certificate with the SECP, however, by the grace of almighty Allah (SWT) they are being successfully addressed and the sail continues smoothly.

AGENDA ITEM NO. 3

Quote

Premises for the Head Office of the Association

Unquote

Chairman briefed the house that there is a requirement under Rule 6 (1) (h) of the Trade Organization Rules 2013 that every licensed Trade Body should have premises for the Head Office where all the day to day administrative matters of the association could be undertaken. Rule 6 (1) (h) of the Trade Organization Rules 2013 is reproduced below for reference:



(i) that within one month of grant of the licence, the trade organization shall establish its independent office which shall-

(i) be housed in a premises, not being used as residence or office of any of its members;

(ii) have telephone, fax and internet connection, etc., in name of the trade organization;

(iii) be located at a prominent and easily accessible place;

During the briefing the Chairman proposed that the Head Office of the Association should remain at "Office #60, Aurangzeb Market, M.A. Jinnah Road, Karachi-74200, Pakistan and the contact details should remain as **Telephone:** (92-21) 32726400, 32733707. **Fax:** (92-21) 32726400. **Website:** www.pkmspida.com. **Email:** apmspida@hotmail.com / info@apmspida.org.pk. The members after due deliberations unanimously approved the proposal of the Chairman.

AGENDA ITEM NO. 4

Quote:

Appointment of the Secretary General for the Association

Unquote

The Chairman appraised the house that after the termination of Mr. Abdul Ghafoor there lies an opening for the post of the Secretary General which needs to be filled in by a proper Secretary General as defined in Rule 2 (1) (n) of the Trade Organization Rules 2013 reproduced below for ready reference:

"Secretary General" means an individual professional full-time employee of the trade organization who shall be in charge of the secretariat of the trade organization and responsible for day to day operations of the trade organization and in his capacity as such shall be custodian of all record pertaining to the trade organization;

He also appraised that under Rule 6 (1) (j) of the Trade Organization Rules 2013 reproduced below for reference, the vacancy needs to be filled in within a month of grant of license:

(j) that within one month of grant of the licence, the trade organization shall appoint a full-time secretary general, having appropriate qualifications;

He further added that Rule 24 of Trade Organization Rules 2013 educates us about the procedure of filling in the vacant position:

(1) A trade organization shall appoint a secretary general through a human resources committee formed by the executive committee and shall consist of three members of the executive committee.



- (2) *The secretary general shall be in charge of secretariat of the trade organization, who shall exercise his powers and perform his functions under the Act, these rules, the Ordinance and the rules made thereunder and the memorandum and articles of association of the trade organization.*
- (3) *The signatures of the secretary general shall be mandatory for operation of all the single or jointly operated bank accounts of the trade organization.*
- (4) *The termination of services of the secretary general shall be through a resolution of the executive committee.*
- (5) *Any management employees who shall report directly to the secretary general alone shall be appointed jointly by the secretary general and the human resources committee.*
- (6) *Any other staff or professional management shall be appointed through a process to be defined in the trade organization's human resource policy.*

On the proposal of the Chairman the house designated the matter to the HR committee of the APMSPIDA consisting of Mr. M. Farhan Hanif, Chairman, Mr. Tariq Siddiqui, Sr. Vice Chairman Mr. Anjum Kamal Aftab, Vice Chairman and Mr. Waqar Ahmed Sheikh, Temporary Secretary of APMSPIDA to scrutinize the resumes of the suitable candidates and fill in the vacant position at the earliest.

The members also appreciated the role of Syed Jamal Shah as the Acting Secretary General and advised that he may also be considered for the said post on merit.

AGENDA ITEM NO. 5

QUOTE

Opening of Bank Account resolution and assigning signatories

Unquote

The members of the Executive Committee in order to maintain the bank account of the association passed the following resolution:

RESOLVED that the Office Bearers of the All Pakistan Motorcycle Spare Parts Importers & Dealers Association are hereby authorized and directed to establish a checking account with any scheduled Bank and to deposit the funds of the Association therein. The Office Bearers shall have authority to endorse and make deposits, sign cheques, withdrawal funds, and otherwise operate the account on behalf of the Association.



AGENDA ITEM NO. 6

Quote

Appointing Regional/Provincial Heads in order to cater members

Unquote

The Chairman appraised the house that the association is licensed on all Pakistan bases with having representation in every province. Thus, in order to run the affairs of the Association in a befitting manner in other province and ensure increase of membership in the respective provinces, the Executive Committee may appoint Regional/Provincial Heads to carry out such activities from time to time and subsequently submit reports to the Executive Committee every quarterly.

On members on the suggestion of the Chairman formed a 'Scrutiny Committee' consisting of Mr. Tariq Siddiqui, Sr. Vice Chairman, Mr. Anjum Kamal Aftab, Vice Chairman, Mr. Naveed Ajaz, EC member and Mr. Waqar Ahmed Sheikh, Mr. M. Rafiq Mansuri for inducting members from the provinces of Punjab, KPK and Baluchistan and subsequently proposing names to the Executive Committee for the Regional/Provincial Heads.

AGENDA ITEM NO.: 7

Quote

Opening a minimum of two regional offices

Unquote

Chairman while apprising the members with Rule 6 (1) (n) of the Trade Organization Rules 2013 reproduced below for ready reference stated that the association in order to cater membership in provinces other than Sindh requires regional offices so that the memberships in the respective regions be provided necessary services.

That an association shall maintain a minimum of two regional offices, each covering a principal city in northern and southern zones which may be based upon distribution of its members across the country and which accordingly provides adequate service to its members.

He emphasized the need for the regional offices and advised the members to come up with suggestions in this context.

AGENDA ITEM NO. 8

Quote

Formation of different Standing Committees of the Association



Unquote

Chairman stated that the Executive Committee has the powers to appoint any number of sub-committees or special committees or standing committees or expert committees to deal with problems relating to any particular trade or industry on any issue having a bearing on trade, commerce, industry and economy of Pakistan and Azad Jammu and Kashmir. The members of such committees will be taken from the members of the APMSPIDA representing the trades or industries concerned. In case there is no one to represent a particular trade / industry, the Executive Committee will be free to nominate persons on such committee even from outside the membership of the APMSPIDA. The Committee and sub-Committee will make adequate recommendations for consideration and suitable action by the Executive Committee.

The following Standing Committees will be formulated and would come into force at once:

1. Standing Committee on Liaison with FPCCI
2. Standing Committee on Liaison with Federal & Provincial Ministries
3. Standing Committee Liaison with FBR Affairs
4. Standing Committee on Human Resources (Chairman + 2 EC members + SG)
5. Standing Committee on Local Governments
6. Standing Committee on Government Departments
7. Standing Committee on Diplomatic Affairs
8. Standing Committee on Customs & Valuation
9. Standing Committee on Federal/Provincial Budget(s)
10. Standing Committee on Accounts & Administration
11. Standing Committee on Public Relations and Publications
12. Standing Committee on Law & Order
13. Standing Committee on Welfare
14. Standing Committee on Entertainment Committee
15. Standing Committee on Memberships Scrutiny

It was decided that the Standing Committees be circulated amongst the members of the Association and their nominations be invited for the relevant Standing Committee.

AGENDA ITEM NO. 9

Any other item with the permission of the Chair

- Forthcoming Federal Budget
- Representation of APMSPIDA on different Standing Committees of FPCCI

PDF

FEDERAL BUDGET
2016.pdf





- Follow up on the meeting with Mr. S. M. Muneer, Mr. Zubair F. Tufail and Mr. Haroon Akhtar



- APMSPIDA Diary for the year 2015-16

The members hailed the efforts of the Standing Committee on Public Relations and Publications on getting a wonderful diary printed and making the recovery to the fullest from all the Advertisement issuing establishments. Specially the efforts of the Chairman of the Committee Mr. Farrukh Shahzad was hailed mostly as nothing could have been possible without his untiring support and guidance.

The members yet again entrusted the Standing Committee with the responsibility of printing an association Diary for the next year i.e. 2016-17 and ensure that the printed versions be out in the month of December 2016 instead of taking it to the next year.

The meeting ended with the vote of thanks to the Chair.

Chairman



Secretary General

PICTORAL GLIMPSES

