

THROUGH: **EMAIL/SMS/WHATSAPP**

**SUB.: MINUTES OF THE 6<sup>TH</sup> MEETING OF THE EXECUTIVE COMMITTEE OF APMSPIDA SCHEDULED TO BE HELD ON SATURDAY, 27<sup>TH</sup> JANUARY, 2018 AT 2PM AT APMSPIDA HEAD OFFICE, KARACHI**

The 6<sup>th</sup> meeting of the Executive Committee of All Pakistan Motorcycle Spare Parts Importers & Dealers Association (APMSPIDA) was convened on **Saturday, January 27, 2018** at APMSPIDA Head Office, Karachi at **2:00 pm** which was attended by the following to discuss the following agenda items:-

**ATTENDANCE**

1. Mr. Farhan Hanif, Chairman APMSPIDA
2. Mr. Tariq Siddiqui, Sr. Vice Chairman APMSPIDA
3. Mr. Naveed Ejaz, Member Executive Committee
4. Syed Reazat Ali, Member Executive Committee
5. Mr. Farrukh Shahzad, Member Executive Committee
6. Syed Jamal Shah, Secretary General

**ATTENDEES OBSERVERS**

1. Mr. Waqar Shaikh, Member APMSPIDA

**ABSENTEES**

The following remained absent from the meeting:

1. Mr. Anjum Kamal Aftab, Vice Chairman APMSPIDA
2. Mr. Arif Ganatra, Member Executive Committee
3. Mr. Shahgul Shaikh, Member Executive Committee

**AGENDA ITEMS:-**

- 1- Recitation of the verses from the Holy Quran.
- 2- Approval of the Minutes of the 5th Executive Committee Meeting held on 29th August, 2017 at APMSPIDA Head Office.
- 3- Share the compliance report on the directives received from the office of Regulator TO dated January 1, 2018.
- 4- To revise and determine the Annual Membership Subscription Fees for APMSPIDA for the year 2018-19.
- 5- To discuss the accounts of APMSPIDA.
- 6- Discussion for the preparation of the Annual report and presentation of the same before the AGM to be scheduled later in the year.
- 7- Any other item with the permission of the Chair.

## MINUTES

The Executive Committee meeting of APMSPIDA commenced with the recitation of the verses from the Holy Quran by Syed Riazat Ali, Member Executive Committee.

Chairman welcomed the members and accordingly asked the Secretary to table the agenda for the meeting for needful discussion.

1. **Approval of the Minutes of the 5<sup>th</sup> meeting of the Executive Committee held on 29<sup>th</sup> August 2018 at APMSPIDA HO. Karachi**

The minutes of the 5<sup>th</sup> Executive Committee were tabled by the Secretary General of the APMSPIDA. The same after due deliberation amongst the members, were adopted by the house as is after being proposed by Mr. Farrukh Shahzad and seconded by Mr. Naveed Ejaz.

Chairman directed the Secretary General to always circulate draft minutes of the Executive Committee atleast a week prior to the Executive Committee meeting enabling the members to go through the same and come prepared for needful discussion.

2. **Share the compliance report on the directives received from the office of Regulator TO dated January 1, 2018.**

The members of the Executive Committee were apprised that a letter no. 12(02)/2017-TO dated January 01, 2018 was received from the office of the Regulator TO, thereby, seeking compliance under Section 6 of the Trade Organizations Act 2013 and the rules thereunder by APMSPIDA and that accordingly on receipt of the said letter, a detailed compliance report was submitted in the office of the Regulator TO vide APMSPIDA letter no. Compilan-DGTO/2018 dated January, 2018.

The members on receipt of the presentation expressed their satisfaction.

3. **To revise and determine the Annual Membership Subscription Fees for APMSPIDA for the year 2018-19.**

The Secretary General apprised the members that the Annual Subscription of APMSPIDA is currently set for Rs. 2250 which may be considered for needful increment. The members of the committee after detailed deliberations enhanced the annual subscription fee to Rs. 2500 for the annual year 2018-19 with immediate effect.

4. **To discuss the accounts of APMSPIDA.**

Due to the absence of Chairman Accounts Committee, Mr. Anjum Kamal Aftab the members deferred the said agenda item for the next meeting. Moreover, the members asked the Secretary General to finalize the Annual Diary account and accordingly share with the members for their needful perusal.

5. **Discussion for the preparation of the Annual report and presentation of the same before the AGM to be scheduled later in the year.**

The members were apprised that as APMSPIDA heads quickly towards convening its 1<sup>st</sup> Annual General Body meeting later on September 30, 2018 after attaining license de novo, therefore, one of the key agenda for placement before the Annual General Body members is the Annual Report of APMSPIDA for the years 2016-17 and 2017-18. A draft template of the Annual Report was also placed before the members for their needful information and needful approval, which the members after discussion gave approval to.

**6. Any other item with the permission of the Chair.**

The following matters were discussed and accordingly approved by the members:-

- i. Members suggested and accordingly agreed that for the remainder period in the year, the meeting of the Executive Committee be convened once every month preferably 1<sup>st</sup> Saturday of the week.
- ii. The members gave the needful go-ahead to the Secretary General to carry-out all the needful steps for the installation of KE meter in the premises of APMSPIDA HO. Karachi.
- iii. The members after discussion gave the approval for the installation of new Split Unit in the Head Office of APMSPIDA as the old unit has run out of order and cannot be repaired.
- iv. The ex-Pakistan leave approval of Ramjee, worker was deferred and accordingly the Secretary General was asked to place the same before Mr. Anjum Kamal Aftab on his return for his needful approval.
- v. The business proposal by Pak-Qatar was brought into consideration and accordingly members expressed their satisfaction on the same and decided to further chalk out the possibilities of cooperation in this respect.

The meeting ended with the vote of thanks to the Chair.

Syed Jamal Shah  
Secretary General